

General Information

Payment

Pre-registration and pre-payment in full is required to reserve a space in any of the courses we offer. Please complete this registration form, attach payment, and mail. Registration is required at least two (2) business days prior to the beginning of the class. We accept **BANK CHECKS, MONEY ORDERS, OR BUSINESS CHECKS.** In the LNA and CDA classes, pre-registration is required accompanied by a \$100 non-refundable deposit or a VSAC, Reach-Up, or other voucher. The remaining tuition for LNA and CDA is due the first night of class.

Financial Aid

Vermont Student Assistance Corporation (VSAC) offers non-degree grants for technical center courses. For more information, call VSAC at 1-800-642-3177.

Senior Citizen Discount

For those aged 62 and up, there is a 10% discount.

Course Discounts for Employers

We offer a 10% discount for employers who register three or more employees in one course and pay in advance with a business check for that course.

Refunds and Cancellations

Tuition refunds will be made only if you notify the Adult Technical Education Office by 4:00 p.m. **three working days prior to the beginning of the class.** BTC will cancel classes that do not meet minimum enrollment requirements. If this occurs, registrants will be notified, and refunds will be made.

Other Services for Adults

The Vermont Adult Diploma Program offers high school diplomas through assessment, home study, and tutoring. Call Adult Basic Education at 476-4588 for more information.

Have a Request for a Course?

Need to take something we don't offer? Want in-house training? Call, email, or write with your suggestions and questions! Contact us at 476-1487 or email Dottye Ricks at drickbtc@u61.net.

REGISTRATION FORM:

Name: _____

Address: _____

Town: _____ Zip: _____

Work Phone: _____

Home Phone: _____

E-mail: _____

Course	Tuition
_____	_____
_____	_____
_____	_____
Total Fees	_____

Payment in full must accompany this form, or a \$100 deposit for LNA or CDA. Registration deadline is two (2) business days prior to start of class. Textbooks must be paid for in advance.

METHOD OF PAYMENT:

- Check, made payable to Adult Education—BTC. We also accept money orders, bank checks, or business checks.
- VSAC, Reach-Up, or other voucher.
- Other

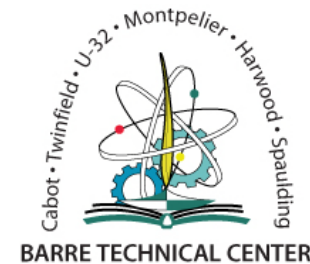
MAIL PAYMENTS TO:

Adult Education Program
Barre Technical Center
155 Ayers Street
Barre, VT 05641

Phone: 802-476-1487
Fax: 802-476-4045
Email: drickbtc@u61.net
Website: www.barretechnicalcenter.org

Barre Technical Center

ADULT EDUCATION PROGRAM



The Barre Technical Center ensures equal employment opportunities in compliance with federal and state law regardless of race, color, national origin, religion, age, disability, gender, sexual orientation, gender identity, or marital status.

Enjoy Life-Long Learning at the Barre Technical Center!

www.barretechnicalcenter.org