

## General Information

### Financial Aid

Vermont Student Assistance Corporation (VSAC) offers non-degree grants for technical center courses. Call VSAC at 1-800-642-3177 or the Adult Technical Education Office at 476-1487 for more information.

### Senior Citizen Discount

For those aged 62 and up, there is a 10% discount. Additional discounts may be possible on a space-available basis for classes meeting minimum enrollments. Call the Adult Technical Education Office at 476-1487 for more information.

### Course Discounts for Employers

In partnership with the VT Training Program, Department of Economic Development, we are able to offer a 50% discount to employer-supported students in Word, Excel, Access, PowerPoint, CAD, Keyboarding, Office Accounting, LNA, and Stone Arts programs. Call the Adult Technical Education Office at 476-1487 for more information.

### Refunds and Cancellations

Tuition refunds will be made only if you notify the Adult Technical Education Office by 4:00 p.m. on the **Thursday before the class is scheduled to begin**. BTC will cancel classes that do not meet minimum enrollment requirements. If this occurs, registrants will be notified, and refunds will be made.

### Other Services for Adults

**High School Diploma:** The Vermont Adult Diploma Program offers high school diplomas through assessment, home study, and tutoring. Call the Adult Technical Education Office at 476-1487 for more information.

### Have a Request for a Course?

Need to take something we don't offer? Want in-house training? Call, email, or write with your suggestions and questions! Contact us at 476-1487 or email Dottye Ricks at [drickbvt@u61.net](mailto:drickbvt@u61.net).

## REGISTRATION FORM:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ Zip: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Course \_\_\_\_\_ Tuition \_\_\_\_\_

Total Fees \_\_\_\_\_

**A \$100 non-refundable deposit is required for registration. Registration deadline is three (3) business days before start of class.**

**Textbooks must be paid for prior to distribution.**

### METHOD OF PAYMENT:

- Check, made payable to Adult Technical Education—BTC
- Cash
- For financial aid or a payment plan, including VSAC or Reach-Up, please call Dottye at 476-1487.

### MAIL PAYMENTS TO:

Adult Technical Education Program  
Barre Technical Center  
155 Ayers Street  
Barre, VT 05641

Phone: 802-476-1487

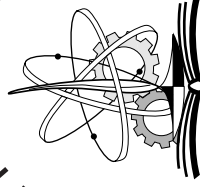
Fax: 802-476-4045

E-mail: [drickbvt@u61.net](mailto:drickbvt@u61.net)

# Barre Technical Center

# ADULT TECHNICAL EDUCATION PROGRAM

BARRE  
TECHNICAL  
CENTER



The Barre Technical Center ensures equal employment opportunities in compliance with federal and state law regardless of race, color, national origin, religion, age, disability, gender, sexual orientation, gender identity, or marital status.